



Request Type: Education Quality Improvement Wellness

Applicant Name:	Date of Request:
Title of Request:	
Date of Event / Activity:	Number of Expected Participants:
Target Audience:	Funding Request Amount:

Please identify 1-3 objectives for the event / activity:

Please provide background and rationale for the request (max 250 words)

North Bay Physicians Local Education Group
 Funding Request Proposed Budget

LEG Member Name:	
Title of Event / Activity:	
Date of Event/Activity:	

Item Details	Rate	# of Units/Hrs	Extended
Personnel (stipends/fees)			
Admin Support (\$30 per hour)			
Supplies & Equipment			
Other (space rental fees, travel)			
Budget Total			

Important Funding Request Information

Funding Request Rates:

The following is a list of session /activity stipend rates that should be followed when applying for NBPLEG funding

Type	Criteria	Rates
Prepared Presentations	<ul style="list-style-type: none"> Preparation of slide presentation with presentation delivery session Examples: accredited rounds, academic half days	\$500 per 1 hour presentation
Facilitated Sessions A	<ul style="list-style-type: none"> Minimal to no advanced preparation required Moderation of session Examples: PBSGL sessions, IM Lunch & Learn Sessions	\$160 per hour for the session facilitator
Facilitated Sessions B	<ul style="list-style-type: none"> Light advanced preparation required Moderation of session Examples: Mock SOO Exams, Evening Student Teaching Sessions	\$500 per *half day session for session facilitator *Half day = 3 hours
SIMS A	<ul style="list-style-type: none"> Delivery & debrief of previously prepared simulation to be hosted at SIMS lab New SIMS hosted at hospital (includes plan, SIMS, debrief) 	\$500 per session
SIMS B	<ul style="list-style-type: none"> New design and delivery of simulation hosted at SIMS lab (includes plan, SIMS, debrief) 	\$1,000 per session

Administrative Support:

Administrative support is funded at a rate of \$30 per hour. It is the responsibility of the funding applicant to secure administrative support for their planned activity/event/session. The North Bay Physicians LEG does not provide admin staffing.

Funding Request Submission Dates:

The NBPLEG Executive follows a quarterly funding request application review schedule. To be considered, please submit your application by one of the following deadlines:

- Q1 Deadline: March 1
- Q2 Deadline: June 1
- Q3 Deadline: September 1
- Q4 Deadline: December 1

Applications received after a deadline will automatically be held for review in the next quarter.